



CONFERENCE BIO WORKSHEET

SWAGGER YOUR WAY.

Intro: A conference bio is an opportunity to toot your horn, tell folks who you are, and let them know that they should care and notice in a way that authentically reflects your personality. The best advice we have for this process is to take some time to answer these questions, then start piecing your bio together out of those pieces—we've given a basic template for a starting point. Once you have a working base that you feel good about, you will be able to adapt and evolve your bio to specific conference, publishing, and speaking settings.

1. Reflect for 2-5 Minutes: Why are you doing the presentation, really?

- a. Did someone talk you into it? Yes/No
- b. Are you doing it because you love it? Yes/No
- c. Why are YOU going to make the presentation special?
- d. How would others describe your work/contributions? How would you like your work to be described? Choose 3-5 adjectives that feel true to you. Examples: Acknowledged, Direct, Diligent, Focused, Insightful, Expert, Meticulous, Powerful, Proactive
- e. Why are YOU the expert meant to speak to the people? (Believe in yourself, we believe in you).
- f. What kind of connections do you want to make at this conference? Are you looking for opportunities, collaborators, or something else?

2. List:

- a. Your Affiliation or Relevant Area of Expertise:
- b. Your Degrees:
- c. Your relevant achievements:
- d. How long have you been doing that voodoo that you do so well? Years of experience:
- e. Preferred Online Presence, ie ORCID, Google Scholar, LinkedIn, Personal Profile Site/Blog, Twitter:

Keep the full list, but don't include those that don't make you happy and/or don't feel authentic or relevant to the presentation you're giving

3. What hill are you willing to die on for you/your career?

4. List your favorite non-library things to do

A MadLibs template to build a basic bio:

<Your Name> is a <Adjective> <Title or Expert> at <Affiliation or Area of Expertise>. <Pronoun> has spent significant time in research and exploration of <Area of Focus> and considers <Presentation Topic> to be an <Adjective> area of discourse in the profession. <Pronoun> is <adjective> about and bring <Years Experience> to this <Area of Focus> dialogue/activity and connects it to <hill you would die on>. When not absolutely crushing it in <Pronoun's> domain, <Pronoun> enjoys <Non-Library Things>. You can find <Name> on <Sites/Forums> where <pronoun> would love to connect about <connection>.